

**High Point Management Office** 

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## HOW TO RECYCLE IN YOUR TRASH ROOM

NEWSPAPER	DOWN THE	GLASS/PLASTIC
RECYCLING BIN	CHUTE	RECYCLING BIN
NEWSPAPERS	MILK CARTONS	GLASS CONTAINERS
MAGAZINES	JUICE CARTONS	SODA CANS
CATALOGUES	TISSUE BOXES	TIN CANS
PHONE BOOKS	CEREAL BOXES	ALUMINUM CANS
JUNK MAIL	PIZZA BOXES	PLASTIC BOTTLES
SHREDDED PAPER (bagged)	(empty, torn and folded)	METAL CONTAINERS
BROWN PAPER BAGS	TRASH IN BAGS	

<u>Glass Containers</u> - Must be rinsed clean, glass jars. Labels may remain on. Do not recycle light bulbs, drinking glasses, window or mirror glass, ceramic ware, pesticide, herbicide or any other bottles which may contain hazardous materials.

<u>Plastic Containers</u> - Container #'s 1 thru 7. Do not place any container larger than a milk gallon in the recycling bin even if they have a # 1 thru 7 printed on them. Do not recycle 5 gallon plastic pails, laundry baskets, buckets, plastic bags, dishware, toys or flower pots.

<u>Metal Containers</u> - Clean, food and beverage cans, aluminum foil, aluminum trays, and EMPTY aerosol cans (spray nozzle and plastic caps should be thrown away in regular trash).

## Hangers - Must be placed on the HANGER HOOK on the wall.

## <u>Large Boxes & Bulk Items</u> - Must be cut/broken down and taken to the <u>COMPACTOR ROOM</u> in your building.